

## Computer Science - ICS Part 2 Computer Science Chapter 7 Short Questions Preparation

Q1. Define radio button.

**Ans 1:** Option buttons are also called radio buttons. These are user interface controls typically used to provide quick, intuitive way to select from two or more mutually exclusive data values.

Q2. Define Sub Form.

**Ans 1:** A sub form is a form that is placed in apparent form, called the main form. Sub forms are particularly useful to display data from tables and queries that have one-to-many relationship. A hierarchical form, a master/detail form, or a parent /child form.

Q3. Write the use of Switchboard.

**Ans 1:** A switchboard is a form that allow you to navigate around your access database . The switchboard is made of buttons to open forms, reports, queries, etc

Q4. Differentiate between Combo Box and List Box.

**Ans 1:** Combo box: We can select any one option from list. We can add information at runtime. We have only drop down facility.

**Ans 2:** List Box: We can select multiple option from list. We can not add information at runtime. We have both drop up and drop down facility.

Q5. Define Radio Button.

**Ans 1: Radio Button :** Option buttons are called radio buttons. These are user interface controls typically used to provide quick, intuitive way to select from two or more mutually exclusive data values.

**Example:** If a column (field) has two potential values, say "yes" and "No" ,or "On" and "off", the option button makes it easy for the user to select one or the other. Option buttons are collected in a "Group" such that selecting one button automatically de-selects the other button (or other buttons) in the same group.

Q6. What is Autoform?

**Ans 1:** Autoform: Autoform is a wizard in MS Access that create the specified type of form selected table or query. To create an AutoForm select the forms tab and click on New button . There two types of automatic forms. The AutoForm generates a simple data entry form based on the selected Table or query. The other type is the multi-step Form wizard, which allows you more control over the creation process.

Q7. What do you know about columnar form?

**Ans 1:** In columnar form single record is displayed at one time with labels and form field listed side by side in columns. In a columnar form each field appears in a separate line with a label to its left ; only one record is shown on each screen,

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Q8. Define Combo Box?

**Ans 1:** In Microsoft Access, a combo box is an object or control that you place on a form . It displays a list of values that a user can quickly select from. The values displayed within a combo box can be populated by a table/query, value list, or field list. Here is a list of topics that explain how to use combo boxes in Access.

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Q9. Define Combo box.

**Ans 1:** In Microsoft Access a combo box is an object or control that you place on a form. It displays a list of values that a user can quickly select from. The value displayed within a combo box can be populated by a table/query, value list, or field list. Here is a list of topics that explain how to use combo boxes in Access.

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Q10. Define List Box .

**Ans 1:** A List Box is a control that provides a means of displaying a list of items (text, numbers, dates or whatever) on an Access form. Unlike the Combo Box it lacks a text box at the top in which the user can type. The list remains on view all the time, giving the List Box the appearance of a scrolling text box.

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