

## PPSC Computer Science Full Book test

| Sr | Questions   | Answers Choice   |
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| 1  | The option allows you to build a new table by entering data directly into the datasheet.  | A. Data sheet view<br>B. Design view<br>C. Link table<br>D. None of the above  |
| 2  | The expression builder is an access tool that controls an expression ____ for entering an expression.                             | A. Table<br>B. Box<br>C. cell<br>D. palette  |
| 3  | A ____ name must be unique within a data base.  | A. Table<br>B. Field<br>C. Record<br>D. Character  |
| 4  | You can set a controls border type to make the border invisible   | A. Transparent<br>B. Invisible<br>C. <div>Dot not display</div><br>D. No border  |
| 5  | The button on the tool box display data from a related table  | A. Sub form sub report<br>B. Relationships<br>C. Select objects<br>D. More control   |
| 6  | To duplicate a controls formatting you can use.   | A. Manager<br>B. Wizard<br>C. Painter<br>D. Control  |
| 7  | The _____ operator will cause record to be selected only if tow or more conditions are satisfied.                                 | A. Or<br>B. If Or<br>C. Range<br>D. And  |
| 8  | You can automatically include all of the field in a table in a query by _____ a strike that appear list box in query design view. | A. Clicking<br>B. Right clicking<br>C. Double clicking<br>D. None of above   |
| 9  | The two form layout types will display multiple records at one time are tabular and.  | A. Columnar<br>B. Justified<br>C. Data sheet<br>D. Pivot table   |
| 10 | Both condition display on the same row in the design grid when ____ operator is in use.   | A. OR<br>B. IN<br>C. LIKE<br>D. AND  |
| 11 | A search value can be an exact value or it can be.  | A. Logical operator<br>B. Relationship<br>C. Wild card character<br>D. Comparison operation  |
| 12 | If you write criteria values vertically it will mean  | A. OR Conditions<br>B. AND Conditions<br>C. NOT condition<br>D. None   |
| 13 | In one -to-many relationship the table in one side is called _____ and on many side is called.                                    | A. Child , parent<br>B. Parent, child<br>C. Brother , sister<br>D. Father , son  |
| 14 | What do you mean by one to many relationship between student and class table.   | A. One student can have many classes<br>B. One class may have many student<br>C. Many classes may have many student<br>D. Many students may have manu classes. |
|    |   | A. A relationship is created   |

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| 15 | What happens when you release mouse pointer after you drop the primary key of a table into foreign key of another table.      | <p>B. Edit relationship dialog box appears</p> <p>C. Error occurs</p> <p>D. Nothing happens</p>   |
| 16 | While creating relationship, when you drag a field of a field to drop into another table the mouse pointer changes into.      | <p>A. A doctor's sign</p> <p>B. Thin + Sign</p> <p>C. Outline rectangle</p> <p>D. None</p>  |
| 17 | Which of the following is not a type or relationship that can be applied in Access data base.                                 | <p>A. One to one</p> <p>B. One to many</p> <p>C. Many to Many</p> <p>D. All of above</p>  |
| 18 | To tables can be linked with relationship so that the data integrity can be enforced where can you find relationship command. | <p>A. File menu</p> <p>B. View menu</p> <p>C. Data base menu</p> <p>D. Tool menu</p>  |
| 19 | Which of the following statement is true.   | <p>A. Reports can be used to return data from tables and calculate</p> <p>B. Queries can be printed in well formatted manner any presented as the information</p> <p>C. Queries can include calculated fields that do not exist in table.</p> <p>D. Reports and form are similar but forms are use to print the report to display on screen only.</p> |
| 20 | What is a form in MS Access   | <p>A. It is a printed page where users will write their data to fill it up</p> <p>B. It is an input screen designed to make the viewing and entering Data easier</p> <p>C. This is an important part of Data Base used by analysis to draw conclusions</p> <p>D. All of above</p>   |
| 21 | What does the show check box in query design windows indicate.  | <p>A. If indicates whether the field is to be sued or not.</p> <p>B. It indicates whether the field is to be displayed in Query result or not.</p> <p>C. It indicates whether the field names to be displayed in query result or not.</p> <p>D. None</p>  |
| 22 | Name of the fields field type and size  | <p>A. Tables with fields and relationships between tables</p> <p>B. Criteria</p> <p>C. Sorting check boxes</p>  |
| 23 | To create queries in Access   | <p>A. You can drag and drop fields on query builders.</p> <p>B. You can type the SI command in SI view</p> <p>C. You can query wizard or design view</p> <p>D. All above</p>  |
| 24 | Queries in Access can be sued as.   | <p>A. View, change and analyze data indifferent ways</p> <p>B. A source of records for forms and reports</p> <p>C. Only A</p> <p>D. Both A and B</p>  |
| 25 | To sort records in a table.   | <p>A. Open table click on the field on which the sorting is to be done then click sort button on data base toolbar.</p> <p>B. Open table click sort button on data base tool bar, choose field based on which to sort click ok</p> <p>C. Click the field heading to sort it ascending or descending</p> <p>D. All of above</p>                        |
| 26 | A small button with three dots usually displayed at the right of field properties box.  | <p>A. Make button</p> <p>B. Expression button</p> <p>C. Build button</p> <p>D. None</p>   |
| 27 | How can you define a field so that when entering data for that field it will display instead of actual typed text.            | <p>A. input Mask</p> <p>B. Validation rule</p> <p>C. Indexed</p>  |

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|    |   | D. IME mode  |
| 28 | When entering fields Name How many characters you can type in maximum.                                      | A. 60<br>B. 64<br>C. 68<br>D. Any number of character  |
| 29 | Which field tye can store photos.   | A. Hyper link<br>B. Ole<br>C. Both of these can be used<br>D. Access tables can't store photos |
| 30 | Which field type will you select when creating a new table if you require to enter long text in that field. | A. Text<br>B. Memo<br>C. currency<br>D. Hyper link   |