

NAT II Physical Science

Sr	Questions	Answers Choice
1	F1 key in excel is used to invoke which of the following	A. Tools B. Data C. Window D. Help
2	Toolbars when stacked under the menu bar are termed as	A. Floating B. Anchored C. Pre-designed D. Endnote
3	WOL stands for	A. Web online B. Wide online C. World online D. Whole online
4	CAM stands for	A. Common aided manufacturing B. Common architecture manufacturing C. Computer aided manufacturing D. Computer architecture manufacturing
5	To switch from one application to another running under window, press	A. Ctrl+Alt B. Ctrl+Tab C. Alt+Tab D. Shift+Tab
6	In Microsoft Word, Ctrl+I is used for which of the following	A. Single line spacing B. Double line spacing C. To set 1.5 line spacing D. To set 5 line spacing
7	In operating system, a computer stores data in the form of	A. Letters B. Files C. Objects D. Directories
8	Which of the following is not an element of data communication	A. Sender B. Hertz C. Received D. Transmission medium
9	Which of the following is the paragraphs's format	A. Alignment B. Indents C. Tab settings D. All of these
10	In Excel, keyboard shortcut for fill right is	A. Ctrl+R B. Ctrl+W C. Ctrl+U D. Ctrl+Z
11	In Access database, field size is	A. 20 B. 50 C. 30 D. Specific for each
12	Which of the following are the common font styles?	A. Bold B. Italic C. Under line D. All of these
13	In Excel a cross shaped white marker is called a	A. Pointer B. Cell C. Cell pointer D. Cell box
14	To unhide rows in Excel, the short cut key used is	A. Ctrl+ B. Ctrl+ C. Ctrl+Shift+ D. Ctrl+Shift+)
15	DBA is a	A. Programmer B. Database user C. Database manager

16 In Microsoft Excel, a collection of related worksheets in a single file is called
A. Book
B. Dictionary
C. Work dictionary
D. Workbook

17 In Microsoft Word, which of the following shortcut key is used to open the spelling and grammar dialogue box
A. F5
B. F6
C. F7
D. F8

18 A bootstrap is
A. The flat cable that connects the CPU to the printer
B. The flat cable from the dist controller card to the dist 8 drive
C. Additional memory device
D. A small initialization program to start up the computer

19 Dummy Question
A. 1
B. 2
C. 3
D. 4

20 Radio Button offers a list of
A. Non-mutually exclusive options
B. Mutually exclusive options
C. Associative options
D. Both A and B
