

NAT II Physical Science Computer Science

C-	Overtions	Answers Choice
Sr	Questions	
1	In Microsoft Word, Ctrl+l is used for which of the following	A. Single line spacing B. Double line spacing C. To set 1.5 line spacing D. To set 5 line spacing
2	If a processor does not have direct and unassisted access to data items, these items are said to be	A. Off line B. Time Shared C. On line D. None of these
3	In Microsoft Word, Ctrl+N shortcut key is used	A. To open a new document B. To create a new document C. To save a document D. To display a new office document
4	In Excel, worksheet is also called which of the following	A. Simple sheet B. Work sheet C. Active sheet D. Spread sheet
5	To switch from one application to another running under window, press	A. Ctrl+Alt B. Ctrl+Tab C. Alt+Tab D. Shift+Tab
6	DBA works closely with	A. Database B. Operating system C. Users D. Programmers
7	When any rectangular area is filled with data, excel is called as	A. Cell B. Square C. Spot D. Region
8	In word, the number of rows of a table are	A. 30 B. User choice C. 25 D. 40
9	Toolbars when stacked under the menu bar are termed as	A. Floating B. Anchored C. Pre-designed D. Endnote
10	In order to open the data menu in the excel menu bar, which of the following shortcut key is used	A. Alt+D B. Alt+A C. Alt+T D. None of above
11	Spreadsheet provides a convenient method for analyzing which of the following types of data	A. Financial B. Inventory C. Laboratory D. All of these
12	Dot-matrix is a type of	A. Tape B. Printer C. Disk D. Bus
13	In Access database, field size is	A. 20 B. 50 C. 30 D. Specific for each
14	The software that is available free of cost is called	A. Shareware B. Firmware C. Freeware D. None
15	The first bar of the browser is called	A. Title bar B. Menu bar C. Address bar D. Status bar

16	Radio Button offers a list of	A. Non-mutually exclusive options B. Mutually exclusive options C. Associative options D. Both A and B
17	The main function of computer is	A. Data processing B. Storing information C. To require results D. Logical operations
18	The widely used code in data communication is	A. A bit ASCII B. 7 bit ASCII C. EBCDIC D. None of these
19	To install a new printer or to add a new printer, we followed a step-by-step process is called	A. Installation B. Convey C. Wizard D. Slides
20	A communication system of computers situated at large distance is called	A. Wan B. Lan C. Man D. None of these