

NAT II Physical Science Computer Science

Sr	Questions	Answers Choice
1	In Microsoft Excel, a collection of related worksheets in a single file is called	A. Book B. Dictionary C. Work dictionary D. Workbook
2	In ordered to launch the save as command	A. F9 B. F10 C. F11 D. F12
3	F1 key in excel is used to invoke which of the following	A. Tools B. Data C. Window D. Help
4	Spreadsheet provides a convenient method for analyzing which of the following types of data	A. Financial B. Inventory C. Laboratory D. All of these
5	DBA works closely with	A. Database B. Operating system C. Users D. Programmers
6	In order to open the edit menu in the excel menu bar, which of the following shortcut key is used	A. Alt+E B. Alt+D C. Alt+I D. Alt+T
7	Spreadsheets are helpful in	A. Calculation B. Accuracy C. Time saving D. All of these
8	A record is a collection of	A. Files B. Data items C. Data files D. Information
9	Which of the following is an addition operator	A. + B C. * D. /
10	To switch from one application to another running under window, press	A. Ctrl+Alt B. Ctrl+Tab C. Alt+Tab D. Shift+Tab
11	Access is a	A. DBMS B. RDBMS C. DDL D. DML
12	Tables are used	A. To organize the rows B. To organize the columns C. To organize and present information D. All the above
13	How many inches is set by default as column spacing	A. 0.05 B. 0.15 C. 0.50 D. 0.75
14	Which transmission mode is used for data communication along telephone lines	A. Parallel B. Serial C. Synchronous D. Asynchronous
15	Which of the following is not specified in the paper property page	A. Printable area B. Paper orientation C. Paper source

		D. To share the printer with other user
16	LLC stands for	A. Local link control B. Local layout control C. Local logical control D. Logical link control
17	In C language, how many functions can be contained in a C program	A. One functionB. Two functionC. At least one functionD. No function
18	Which of the following is not an element of data communication	A. Sender B. Hertz C. Received D. Transmission medium
19	In Microsoft Word, Ctrl+l is used for which of the following	A. Single line spacing B. Double line spacing C. To set 1.5 line spacing D. To set 5 line spacing
20	The open dialogue box is used to find	A. Open and delete filesB. Copying and paste filesC. To accessing the internetD. All the window