

NAT II Management Science Computer Science

Sr	Questions	Answers Choice
1	To unhide rows in Excel, the short cut key used is	A. Ctrl+(B. Ctrl+) C. Ctrl+Shift+(D. Ctrl+Shift+)
2	In order to revert to the original settings for the given styles you may have modified, which of the following button is pressed	A. Rule B. Settings C. Reset all D. Ignore all
3	An emerging technology that provides nonvolatile memory chips is	A. Flash memory B. PROM C. CMOS D. CISC
4	Spreadsheets are helpful in	A. Calculation B. Accuracy C. Time saving D. All of these
5	LLC stands for	A. Local link control B. Local layout control C. Local logical control D. Logical link control
6	Tables are used	A. To organize the rows B. To organize the columns C. To organize and present information D. All the above
7	In order to rename the sheet name, which of the following maximum characters are allowed in the excel	A. 21 characters B. 26 characters C. 30 characters D. 31 characters
8	In Excel a cross shaped white marker is called a	A. Pointer B. Cell C. Cell pointer D. Cell box
9	The first bar of the browser is called	A. Title bar B. Menu bar C. Address bar D. Status bar
10	Access IDE is an	A. Program B. Interface C. Database files D. Database problems
11	In Access database, field size is	A. 20 B. 50 C. 30 D. Specific for each
12	Transmission of computerized data from another one location to another is called	A. Data transfer B. Data flow C. Data communication D. Data mangement
13	The function = SQRT(25) will return which of the following value	A. 16 B. 8 C. 5 D. 2
14	Find and Replace command allows you to search entire documents, including which of the following	A. Annotations B. Foot ness C. Headers and footers D. All the above
15	In order to add the highlighted word to word's built in dictionary, which of the following button is used in the spelling and grammar dialogue box	A. Change B. Ignore C. Add D. Add to dictionary

D. Auto correct

16 CRT stands for

- A. Central ray tube
- B. Common ray tube
- C. Cathode ray tube
- D. Carrier ray tube

17 In word, the number of rows of a table are

- A. 30
- B. User choice
- C. 25
- D. 40

18 The open dialogue box is used to find

- A. Open and delete files
- B. Copying and paste files
- C. To accessing the internet
- D. All the window

19 The shortest period of time is a

- A. Millisecond
- B. Nanosecond
- C. Picosecond
- D. Microsecond

20 Which of the following is not a component of telecommunications

- A. Sender
- B. Office device
- C. Medium
- D. Receiver