8th Computer Science Chapter 3 Test

Sr	Questions	Answers Choice
1	All of Excel's functions are located on the Ribbon's ..... tab.	A. Data B. Home C. Formula D. Function
2	Frequently used commands of Excel are available here.	A. Ouick access Toolbar B. Ribbon C. Status Bar D. Formula Bar
3	---------- includes gridlines, margins, setting, etc	A. Draw Tab B. Home Tab C. Page Layout D. Insert Tab
4	---------- is used to display information.	A. Status Bar B. Formula Bar C. Cell D. Work Area
5	The IF function is used to test if a certain condition in a worksheet is.....or false.	A. One B. Yes C. Zero D. True
6	---------- helps in changing the appearance of the worksheet.	A. Page Layout B. Home Tab C. Insert Tab D. Status Bar
7	In a cell, ...sign and calculations are always used at the beginning of a formula.	A. + B. # C. / D. =
8	------- is an equation that performs a calculation using values in the worksheet.	A. Arguments B. Legends C. Formulas D. None
9	---------- is the place where the main work is done on the data in Excel.	A. Work Area B. Status Bar C. Formula Bar D. Ribbon
10	---------- is used to insert different objects like images, hyperlinks, etc.	A. Home Tab B. Formulas Tab C. Insert Tab D. Draw Tab
11	---------- is used for the representation or comparsion of Data.	A. Cell address B. Chart C. Formula Bar D. Status Bar
12	A---------- is simply a grid of rows and columns.	A. Work book B. Work doucment C. Work Sheet D. All of these
13	Excel comes with built-in..... which are predefined formulas.	A. Formulas B. Functions C. Format D. None
14	The starting number of row in a worksheet is.	A. 0 B. 1 C. 2 D. 3
15	Each ..... in a worksheeet is identified by a alphabet.	A. Row B. Cell C. Colum D. Workbook

16	Each .... in a worksheet is identified by a number.	A. Row B. Column C. Cell D. None of these
17	---------- helps to protect and share the worksheet and work book.	A. Insert Tab B. Review Tab C. Home Tab D. View Tab
18	There are ..... methods for choosing the range of cells.	A. Two B. Three C. Four D. Five
19	Function are formulas with a.	A. Heading B. Sign C. Name D. None of these
20	To perform mathematical computation, an Excel ..... is used.	A. Function B. Formulas C. Legends D. None of these