

## 8th Computer Science Chapter 3 Test

Sr	Questions	Answers Choice
1	----- is the place where the main work is done on the data in Excel.	A. Work Area B. Status Bar C. Formula Bar D. Ribbon
2	----- helps to protect and share the worksheet and work book.	A. Insert Tab B. Review Tab C. Home Tab D. View Tab
3	The starting alphabet of a column is	A. D B. A C. B D. C
4	The intersection of row and column in a worksheet is called a.	A. Table B. Cell C. Spread sheet D. None of these
5	----- includes commands that help in switching between the view of work books, freezing, pans, etc.	A. Reviw Tab B. View Tab C. Home Tab D. Data Tab
6	----- helps in changing the appearance of the worksheet.	A. Page Layout B. Home Tab C. Insert Tab D. Status Bar
7	----- is used to carryout common commands like bold, underline, copy and paste.	A. Insert Tab B. Draw Tab C. Data Tab D. Home Tab
8	To perform mathematicla computation ,an Excel ..... is used.	A. Legends B. Cell range C. Functions D. None
9	The ..... is identified by the name written on the sheet tab.	A. Work book B. Work sheet C. Both of above D. None of above
10	----- contains practicla features for adding different calculations to the worksheet.	A. Home Tab B. Insert Tab C. Draw Tab D. Formula Tab
11	Options for filtering, sorting and modifying data are mostly found on the..	A. Formulas Tab B. Insert Tab C. Data Tab D. Formula Tab
12	A collection of related worksheets, saved in a single file is called.	A. Cell B. Sheet C. Column D. Workbook
13	Function perform calculatins on the values, called.	A. Legends B. Cell range C. Arguments D. Formulas
14	The result of the calculation is shown in the.....	A. Column B. Row C. Cell D. Formula Bar
15	There are ..... methods for choosing the range of cells.	A. Two B. Three C. Four D. Five

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16	All of Excel's functions are located on the Ribbon's ..... tab.	A. Data B. Home C. Formula D. Function
17	-----Use reference of cells for calculations.	A. Formulas B. Charts C. Legends D. Functions
18	Which of the following allows you to make logical comparisons between a value.	A. For function B. Else Function C. IF Function D. None
19	Each ..... in a worksheet is identified by a alphabet.	A. Row B. Cell C. Colum D. Workbook
20	----- is the most widely used spreadsheet software.	A. MS Word B. MS Excel C. Insert Tab D. Status Bar

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