

8th Computer Science Chapter 3 Test

Sr	Questions	Answers Choice
1	----- are also comonly known as graphs.	A. Cells B. Functions C. Charts D. Formulas
2	The first software to feaure a toolbar was.	A. Word B. Notepad C. C++ D. Excel
3	In a cell,sign and calculations are always used at the beginning of a formula.	A. + B. # C. / D. =
4	Right above the spread sheet is the.	A. Status Bar B. Ribbon C. Formula Bar D. Work Area
5	----- helps to protect and share the worksheet and work book.	A. Insert Tab B. Review Tab C. Home Tab D. View Tab
6	A collection of related worksheets, saved in a single file is called.	A. Cell B. Sheet C. Column D. Workbook
7	----- includes commands that help in switching between the view of work books, freezing, pans, etc.	A. Reviw Tab B. View Tab C. Home Tab D. Data Tab
8	Which of the following is not the component of the Excel interface.	A. Ribbon B. Formula Bar C. Heading D. Status Bar
9	A----- tpically contains one or more worksheets	A. Spread sheet B. Workbook C. Work space D. Office
10	----- includes gridlines, margins, setting, etc	A. Draw Tab B. Home Tab C. Page Layout D. Insert Tab
11	Each in a worksheet is identified by a number.	A. Row B. Column C. Cell D. None of these
12	----- contains practicla features for adding different calculations to the worksheet.	A. Home Tab B. Insert Tab C. Draw Tab D. Formula Tab
13	Options for filtering, sorting and modifying data are mostly found on the..	A. Formulas Tab B. Insert Tab C. Data Tab D. Formula Tab
14	----- is used to insert different objects like images, hyperlinks, etc.	A. Home Tab B. Formulas Tab C. Insert Tab D. Draw Tab
15	The starting number of row in a worksheet is.	A. 0 B. 1 C. 2 D. 3

16	The references of adjacent cells may be denoted by	A. Cell address B. Cell reference C. Cell range D. All of these
17	The result of the calculation is shown in the.....	A. Column B. Row C. Cell D. Formula Bar
18	To perform mathematical computation, an Excel is used.	A. Legends B. Cell range C. Functions D. None
19	----- helps in changing the appearance of the worksheet.	A. Page Layout B. Home Tab C. Insert Tab D. Status Bar
20	Frequently used commands of Excel are available here.	A. Quick access Toolbar B. Ribbon C. Status Bar D. Formula Bar
