

Computer Science 7th Class Chapter 2 Online Test

Sr	Questions	Answers Choice
Sr	Aneprioria	
1	What are the primary functions of a word procesor?	A. Composing, Editing, Saving, Printing B. Typing, Saving, Editing, Formatting C. Scanning Saving, Editing, Printing. D. Composing, Saving, Printing, Sharing
2	Which is mail authentication used for.	A. To block harmful or unwanted emails B. To delete emails from the inbox C. To store emails in the Drafts folder D. To change the email signatur eblock
3	How can you organize emails in Gmail?	A. By clicking the attachment icon B. By replyng to all emails C. By using different folders D. By double -checking the recipient's email address.
4	What is the Thesaurus tool used for in Microsoft Word.	A. To look up synonyms and antonyms B. To insert images into a document C. To create tables D. To insert headers and footers
5	To Print the Word document, we go to the tab.	A. Insert B. Format C. Print D. File
6	Which of the followign is not a type of email you should remove from your list?	A. Inactive B. Bounced C. Genuine D. Malformed
7	Which command is used to print a Microsoft word document?	A. Save B. Close C. Print D. Save As
8	appears at the top margin of the Word document.	A. Footer B. Title C. Header D. Address bar
9	We caninsert the image in the Word document from the tab	A. View B. Home C. File D. Insert
10	We can resize the image by clicking and dragging on its	A. Outline B. Center C. Resize handle D. Arrows
11	Whiih tab in the Microsoft Word ribbon contains the "Table" button for inserting a table.	A. Home B. Page layout C. Insert D. Reference
12	What is the purpose of a bulletd list in a Word document?	A. To highlight important pieces of text B. To list items in a certain order C. To display data in a table D. To add images to a document
13	make the text appear thicker and darker.	A. Italics B. Format C. Bold D. Font Face
		A. Adobe Acrobat

A. MS Excel B. Ms Power Point C. MS Paint D. MS Word A. A type of file exension B. A carbon copy C. Blind Carbon copy D. A spam filter Which of the following is not a type of email you should remove from your list. A. Inactive B. Bounced C. Genuine D. Malformed A. This Device B. Stock Images C. One Drive D. Online Pictures To open a wod document, we go to the tab. There are types of alignments in text formatting in Word. A. MS Excel B. Ms Power Point C. MS Paint D. MS Word A. A type of file exension B. A carbon copy C. Blind Carbon copy D. A spam filter A. Inactive B. Bounced C. Genuine D. Malformed A. This Device B. Stock Images C. One Drive D. Online Pictures A. Open B. Home C. Insert D. File A. 3 B. 4 C. 5 D. 6	14	Which software is used for word processing?	B. Google Docs C. Microsfot Word D. Microsoft Excel
What is Bcc in email? B. A carbon copy C. Blind Carbon copy D. A spam filter A. Inactive B. Bounced C. Genuine D. Malformed A. This Device B. Stock Images C. One Drive D. Online Pictures To open a wod document, we go to the tab. There are types of alignments in text formatting in Word. B. A Carbon copy C. Blind Carbon copy D. A spam filter A. Inactive B. Bounced C. Genuine D. Malformed A. This Device B. Stock Images C. One Drive D. Online Pictures A. Open B. Home C. Insert D. File A. 3 B. 4 C. 5	15	is a word processor, that allows us to enter, format, save and print text.	B. Ms Power Point C. MS Paint
Which of the following is not a type of email you should remove from your list. B. Bounced C. Genuine D. Malformed A. This Device B. Stock Images C. One Drive D. Online Pictures To open a wod document, we go to the	16	What is Bcc in email?	B. A carbon copy C. Blind Carbon copy
Which options are not available in the Insert Picture From menu? B. Stock Images C. One Drive D. Online Pictures A. Open B. Home C. Insert D. File A. 3 B. 4 C. 5	17	Which of the following is not a type of email you should remove from your list.	B. Bounced C. Genuine
To open a wod document, we go to the tab. B. Home C. Insert D. File A. 3 B. 4 C. 5	18	Which options are not available in the Insert Picture From menu?	B. Stock Images C. One Drive
There are types of alignments in text formatting in Word. B. 4 C. 5	19	To open a wod document, we go to the tab.	B. Home C. Insert
	20	There are types of alignments in text formatting in Word.	B. 4 C. 5