

## PPSC Computer Science Chapter 6 Microsoft Access Online Test

Sr	Questions	Answers Choice
1	What are the different views to display A table.	A. Datasheet view B. Design view C. Pivot table and pivot chart view D. All of above
2	Which of the following creates A drop down list of values to choose from.	A. Ole object B. Hyper link C. Memo D. Lockup Wizard
3	The command center of access file that appears when you create or open the MS access database file.	A. Database window B. Query Window C. Design view window D. Switch board
4	The third stage in Designing A database is when We analyze our tables more closely and create a _____ between tables.	A. Relationship B. Join C. Query D. None
5	In A data base table The category of information is called _____	A. Tuple B. Field C. Record D. All above
6	This key Uniquely identifies each record.	A. Primary key B. Key Record C. Unique key D. Field name
7	It is an association established between common	A. Line B. Relationship C. Primary key D. Record
8	This is the stage in Data base design where one Gathers and list all the necessary field for the data base project.	A. Data definition B. Data refinement C. Establishing Relationship D. None of the above
9	The Data base language concerned with the definition of the whole Data base structure and scheme is	A. DCL B. DDL C. DML D. All above
10	Which of the field has width 8 bytes.	A. Memo B. Number C. Date/time D. Hyper link
11	Which of the following statement is true.	A. Foreign key field don't allow duplicate values. B. In primary key field you can enter duplicate value C. In an indexed field you may or may not enter duplicate value depending upon setting. D. All statements are true
12	Following is not A data base model	A. Network Data base model B. Relational Data base model C. Object oriented data base model D. None
13	Microsoft Access is A	A. RDBMS B. OODBMS C. ORDBMS D. Network Data base Model
14	DCL provides commands to perform actions like	A. Change the structure of tables B. Insert update or delete records and data values C. Authorizing access and other control over data base D. ...

		D. None
15	The Data base language that allow you to access or maintain data in Data base.	A. DCL B. DML C. DDL D. None
16	What is the maximum length A text field Can be.	A. 120 B. 255 C. 265 D. 75
17	Which of the following is Not A Data Base object.	A. Tables B. Queries C. Relationships D. Reports
18	A__ enables you to view Data Base A table based on a specific criterion	A. Form B. Query C. Macro D. Report
19	What is the columns n Microsoft access table called.	A. Rows B. Record C. Fields D. Columns
20	Which of the following is Not A type of Microsoft access Data base object.	A. Table B. Form C. Worksheets D. Modules
21	Which of the following data base object hold data.	A. Forms B. Report C. Queries D. Tables
22	Which of the following data base object produce the final result to present.	A. forms B. Reports C. Queries D. Tables
23	Which of the following is method is create a new table in MS Access.	A. Create table in design view B. Create table using wizard C. Create table by entering data D. All of above
24	To create a new table in which method you don't need to specify the field type and size.	A. Create table in design view B. Create table using wizard C. Create table by entering data D. All of above
25	When creating a new able which method can be used to choose field from standard data bases and tables.	A. Create table in design view B. Create table using wizard C. Create table by entering data D. None
26	In table design view which key can be used to switch between the field names and properties panels.	A. F3 B. F4 C. F5 D. F6
27	In table design view what are the first column of buttons used for	A. Indicate primary key B. Indicate current row C. Both of above D. None
28	The default and maximum size of text field in access.	A. 50 and 255 characters B. 8 and 1 GB C. 266 Characters and 64000 characters. D. None
29	The size of yes no field is always	A. 1 bit B. 1 byte C. 1 GB D. 1 Character
30	Which of the following is not a field type in access	A. Memo B. Hyper link C. Oie object D. Look up Wizard
31	The size of the field with number data type can not be.	A. 2 B. 4 C. 8 D. 16

32	Which field type will you select when creating a new table if you require to enter long text in that field.	<p>A. Text</p> <p><b>B. Memo</b></p> <p>C. currency</p> <p>D. Hyper link</p>
33	Which field type can store photos.	<p>A. Hyper link</p> <p><b>B. Ole</b></p> <p>C. Both of these can be used</p> <p>D. Access tables can't store photos</p>
34	When entering fields Name How many characters you can type in maximum.	<p>A. 60</p> <p><b>B. 64</b></p> <p>C. 68</p> <p>D. Any number of character</p>
35	How can you define a field so that when entering data for that field it will display instead of actual typed text.	<p><b>A. Input Mask</b></p> <p>B. Validation rule</p> <p>C. Indexed</p> <p>D. IME mode</p>
36	A small button with three dots usually displayed at the right of field properties box.	<p>A. Make button</p> <p>B. Expression button</p> <p><b>C. Build button</b></p> <p>D. None</p>
37	To sort records in a table.	<p>A. Open table click on the field on which the sorting is to be done then click sort button on data base toolbar.</p> <p><b>B. Open table click sort button on data base tool bar, choose field based on which to sort click ok</b></p> <p>C. Click the field heading to sort it ascending or descending</p> <p>D. All of above</p>
38	Queries in Access can be used as.	<p>A. View, change and analyze data indifferent ways</p> <p>B. A source of records for forms and reports</p> <p>C. Only A</p> <p><b>D. Both A and B</b></p>
39	To create queries in Access	<p>A. You can drag and drop fields on query builders.</p> <p>B. You can type the SQL command in SQL view</p> <p>C. You can query wizard or design view</p> <p><b>D. All above</b></p>
40	Name of the fields field type and size	<p><b>A. Tables with fields and relationships between tables</b></p> <p>B. Criteria</p> <p>C. Sorting check boxes</p>
41	What does the show check box in query design windows indicate.	<p>A. It indicates whether the field is to be used or not.</p> <p><b>B. It indicates whether the field is to be displayed in Query result or not.</b></p> <p>C. It indicates whether the field names to be displayed in query result or not.</p> <p>D. None</p>
42	What is a form in MS Access	<p>A. It is a printed page where users will write their data to fill it up</p> <p><b>B. It is an input screen designed to make the viewing and entering Data easier</b></p> <p>C. This is an important part of Data Base used by analysis to draw conclusions</p> <p>D. All of above</p>
43	Which of the following statement is true.	<p>A. Reports can be used to return data from tables and calculate</p> <p>B. Queries can be printed in well formatted manner any presented as the information</p> <p><b>C. Queries can include calculated fields that do not exist in table.</b></p> <p>D. Reports and form are similar but forms are use to print the report to display on screen only.</p>
44	To tables can be linked with relationship so that the data integrity can be enforced where can you find relationship command.	<p>A. File menu</p> <p>B. View menu</p> <p>C. Data base menu</p> <p><b>D. Tools menu</b></p>

45	Which of the following is not a type or relationship that can be applied in Access data base.	A. One to one B. One to many C. Many to Many D. All of above
46	While creating relationship, when you drag a field of a field to drop into another table the mouse pointer changes into.	A. A doctor's sign B. Thin + Sign C. Outline rectangle D. None
47	What happens when you release mouse pointer after you drop the primary key of a table into foreign key of another table.	A. A relationship is created B. Edit relationship dialog box appears C. Error occurs D. Nothing happens
48	What do you mean by one to many relationship between student and class table.	A. One student can have many classes B. One class may have many student C. Many classes may have many student D. Many students may have manu classes.
49	In one -to-many relationship the table in one side is called _____ and on many side is called.	A. Child , parent B. Parent, child C. Brother , sister D. Father , son
50	If you write criteria values vertically it will mean	A. OR Conditions B. AND Conditions C. NOT condition D. None
51	A search value can be an exact value or it can be.	A. Logical operator B. Relationship C. Wild card character D. Comparison operation
52	Both condition display on the same row in the design grid when _____ operator is in use.	A. OR B. IN C. LIKE D. AND
53	The two form layout types will display multiple records at one time are tabular and.	A. Columnar B. Justified C. Data sheet D. Pivot table
54	You can automatically include all of the field in a table in a query by _____ a strike that appear list box in query design view.	A. Clicking B. Right clicking C. Double clicking D. None of above
55	The _____ operator will cause record to be selected only if tow or more conditions are satisfied.	A. Or B. If Or C. Range D. And
56	To duplicate a controls formatting you can use.	A. Manager B. Wizard C. Painter D. Control
57	The button on the tool box display data from a related table	A. Sub form sub report B. Relationships C. Select objects D. More control
58	You can set a controls border type to make the border invisible	A. Transparent B. Invisible C. <div>Dot not display</div> D. No border
59	A ____ name must be unique within a data base.	A. Table B. Field C. Record D. Character
60	The expression builder is an access tool that controls an expression _____ for entering an expression.	A. Table B. Box C. cell D. palette
61	The option allows you to build a new table by entering data directly into the datasheet.	A. Data sheet view B. Design view C. Link table

		D. None of the above
62	The key uniquely identifies each record in a table	A. Primary key B. Key word C. Field name D. All above
63	This data type allows alphanumeric characters and special symbols	A. Text B. Memo C. Auto number D. None of the above
64	Unlike text data type this can store up to maximum of 65,535, characters.	A. Query B. Form C. Report D. None of the above
65	It is most common type of query it retrieves records from one or more tables and then displays the.	A. Parameter B. Select C. Crosstab D. All of above
66	It is a query that when run displays its own dialog box prompting you for information such as.	A. Select B. Crosstab C. Parameter D. Append
67	It is used to calculate and restructure data for easier analysis of your data it calculates the sum.	A. Parameter B. Select C. cross tab D. Append
68	It is sign or symbol that specifies operator and values that product a result.	A. Operator B. Query C. Expression D. None of the above
69	Which of the following database object is created first before any other created	A. Table B. Form C. Report D. Query
70	This type of data base contains multiple tables that are connected to produce combined output from all tables.	A. Bound B. Relational C. Linked D. Joined
71	The filter by selection allows you to filter those records	A. That match the selected field B. That match the criteria specified C. That meet any of several criteria specified D. All of above
72	The operation of checking input data against specified criteria is known as.	A. Data verification B. Data validation C. Cross check D. Data control
73	Some rules are set in databases to check and permit only correct values What is the feature called.	A. Data verification B. Auditing C. Data filtering D. Data validation
74	Data base access levels are specified so as to define who can access what ina data base it is identified through.	A. User ID B. Passwords C. Status D. None
75	What it is called to present information in a particular order based on numeric or alphabetical value.	A. Sorting B. Searching C. Arranging D. cropping
76	A collection of related records in data base is known as a.	A. Table B. Data base C. File D. None
77	To create this you enter an expression in the design grid that instructs access to perform a calculation using the current field values.	A. formulated field B. Numeric field C. Formula field D. Calculated field
78	Which of the following database object can be used if you need to mail the invoice to customers.	A. A form B. A query C. A report D. A table

79	When creating an input mask this character does not require an entry but if an entry is made it must be a letter from A-Z	A. . B. ! C. \@
80	In access this displays the result of a calculation in query	A. Lookup field B. Calculated field C. Source field D. child field
81	In access this operation copies a backup file from the storage medium back on to the computer.	A. Recreate B. Restore C. Copy D. Structure
82	If you make an invalid entry in the input mask wizard dialog box the will display to advise you that the entry is not coorect.	A. Text eooro B. Validation error C. Literal error D. Entry error
83	This form display the field name labels down the left side of the column with the data for each field just to the right of its corresponding label.	A. Tabular B. Justified C. Columnar D. Data sheet
84	This form displays data in a table layout with field name labels across the top of the page and the core spending data in rows and columns under each heading.	A. Comumnar B. Justified C. Data sheet D. Tabular
85	The form displays multiple records one per row in the form window	A. Data sheet B. Tabular C. Columnar D. Justified