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| 14 | A single report can display data from: | A. One table B. Many tables C. Both A and B D. None of these |
| 15 | Which of the following is used to display yes/no values? | A. Checkbox B. Option button C. Both a and b D. None of these |
| 16 | All of the following are form layouts EXCEPT? | A. Tabular B. Columnar C. Justified D. Relationship |
| 17 | A calculated field(select all that apply) | A.is a bound control B.is a control that contains an expression C.can perform calculations on field's values D.can perform calculations on explicit values |
| 18 | Which of the following is used to retrieve data from database and represent it to the user in a formatted way? | A. Report B. Form C. Query D. Table |
| 19 | Which type of report lists every field for every record in a single column? | A. Tabular report B. Summary report C. Columnar reports D. All of these |
| 20 | How can you view a report's sorting & grouping options | A. Select format ^{____}> sorting & grouping from menu B. By double clicking report selector box in the upper left corner of the report C. Select file ^{____}> page setup from the menu and click the sorting and grouping tab D. Click the sorting and grouping button on the toolbar |