

## ECAT Computer Science Chapter 9 Spreadsheet Programs

Sr	Questions	Answers Choice
1	A collection of related worksheets is called	A. Spreadsheet B. Cells C. File D. <b>Workbook</b>
2	_____ menu contains the 'Cells' command	A. File B. View C. <b>Format</b> D. Edit
3	is a spreadsheet	A. MS Word B. <b>MS Excel</b> C. MS Power Point D. Both a and b
4	is not a feature of spreadsheet program	A. Rows and columns B. Formula C. Print D. <b>WordArt</b>
5	Which of the following is spreadsheet	A. MS Word B. <b>MS Excel</b> C. MS Power Point D. Both b and a
6	_____ cell addresses is correct.	A. Z2 B. AZ3 C. 2Z D. <b>Both a and b</b>
7	A cell of worksheet, which is not active is called	A. Active cell B. Idle cell C. <b>Passive cell</b> D. Present cell
8	The 0.000000001 is displayed in default column width as	A. <b>1E - 10</b> B. E - 10 C. 1E - 9 D. 01E - 9
9	The intersection of a row and column form a	A. <b>Cell</b> B. Address C. Reference D. Field
10	In a worksheet, a bold rectangle border indicates (n)	A. Present cell B. <b>Active cell</b> C. Passive cell D. Idle cell
11	A cell at third column and 15 rows has a cell address	A. A15 B. B15 C. <b>C15</b> D. D15
12	The actual working area in Microsoft Excel is	A. Workbook B. <b>Worksheet</b> C. Spreadsheet D. Note sheet
13	The actual working area in Microsoft Excel is	A. Workbook B. <b>Worksheet</b> C. Spreadsheet D. Note sheet
14	The currently selected cell where data can be entered or edited is called	A. Idle cell B. <b>Active cell</b> C. Passive cell D. Present cell
15	_____ represents a label	A. <b>Mubeen Ahmed</b> B. 736 C. =A1 + 82 D. None

